



## JAPANESE AMERICAN NATIONAL MUSEUM

Date of Visit: \_\_\_\_\_

Teacher/School: \_\_\_\_\_

Additional Information: \_\_\_\_\_

Dear Chaperon:

Thank you for agreeing to act as a chaperon for the upcoming visit to the Japanese American National Museum. We appreciate the fact that you are taking time out of your schedule to ensure that the students have a safe and educational visit to our museum.

As a chaperon, please remain with the students at all times. The National Museum's volunteer docents rely upon chaperons to monitor students during programs so that the docents can concentrate on providing an interactive and informative visit.

To ensure an enjoyable visit for all, please help the students follow these Museum regulations:

- Chaperons must remain with their group of students at all times while at the National Museum.
- Please remember that we are relying on you to enforce indoor behavior for your group. No running or other activity that could endanger others or the objects on display.
- Other groups and visitors will be in the National Museum—please be courteous.
- Visitors should not lean or sit on exhibition cases and platforms. Display cases and walls should not be used as writing surfaces.
- Food, drink (including water), and gum are not allowed.
- Only pencils can be used in the galleries.
- Videotaping and still-photography are not allowed in exhibition areas.
- Personal belongings—including backpacks and bags—are not allowed in exhibition areas and should be left at school or on the bus.

Once again thank you for coming to the Japanese American National Museum and we hope that you and your school group will have a memorable visit here. If you have questions about your role or responsibility during your visit, please contact the teacher in charge of the trip.

Sincerely,  
The Education Unit  
Japanese American National Museum